

Request Form for Soil Group Worksheet for an Ag Value Assessment

Instruction Page

1. Soil Group Worksheet request forms submitted are due to DCSWCD no later than February 1st.
2. New Soil Group Worksheets should be requested when a landowner changes, property lines change, land use changes, or a new map is requested by your assessor. New worksheets do not need to be requested annually.
3. Each parcel needs its own request form. This fillable form can be submitted to admin@dutchesswcd.org with the support map and paid online.
4. A check made out to DCSWCD for \$40.00 per parcel must accompany your request if being mailed. You may pay with a credit card by sending payment through PayPal. Click [HERE](#) for link. One check or payment for multiple parcels is acceptable.
5. If you already receive an ag assessment and landowner information has not changed, select revised worksheet needed.
6. We do not mail worksheets to assessors. Please write the correct mailing address below if it is other than the owner's mailing address. Soil Group Worksheets and maps cannot be emailed.
7. Parcel numbers, acreage information and Ag District status can be found on the county's website— gis.dutchessny.gov/parcelaccess/parcelaccess_map.htm . After locating your parcel, please print (or print to save) a copy of the map to submit with this application. Please use paint, or print, mark and scan this map back to us. We rely on your guidance to map the proper areas.
8. Estimate the acres of land used for agriculture to the best of your ability. Please also outline these areas accurately on the map. The ag acres, acres of woodland used to support production and non ag acres (ex: residential use) should equal the total number of acres of your parcel.
9. The Agricultural Environmental Management Program— The DCSWCD administers the AEM program in our county. The goal of the AEM program is to help producers become environmental stewards by assessing, identifying and implementing best management practices to reduce soil impact and water quality issues caused by operations. Indicate if you are interested in participating in this program, and our AEM Technician will contact you.