

District Board of Directors
Meeting Minutes
September 21, 2022

1. Call to order: Chair David Coon called meeting to order at 7:38 pm
2. Roll Call: Present: David Coon, Chair; Sandy Washburn, Vice-Chair; Tim Bontecou, Treasurer; Dave Koehler; Michael Lawrence
Others Present: Brian Scoralick
3. Public Comments: None
4. Approval of previous month's meeting minutes: Tim Bontecou made the motion to accept the August 17, 2022 minutes as presented. Mike Lawrence seconded. Motion Carried.
5. Treasurer's Report: A motion was made by Mike Lawrence to approve the Treasurer's Report as presented. Seconded by Sandy Washburn. Motion Carried.
6. Bills: A motion made by Tim Bontecou to pay the District Bills. Dave Koehler seconded. Motion Carried.
7. Correspondence: None received this month.
8. Reports: Executive Director's Report: Brian Scoralick reported about the ongoing activities of the office. He discussed the multiple buffer projects that the staff were planning and getting prepared to plant this fall. The ag assistance that has been requested from farms regarding the AEM Implementation on NYS Grown and Certified farms funding that recently became available. Multiple municipal assists by the staff for culvert permit assistance, streambank stabilization, and hydroseeding. We continue to receive landowner questions about ponds/wetland areas and permits.
9. New Business:
 - a. International Erosion Control Assoc (IECA) renewal: Mike Lawrence made a motion to renew the IECA annual membership for \$200.00. Second by Tim Bontecou. Motion carried.
 - b. Certified Professional in Municipal Stormwater Management (CPMSM) renewal: Tim Bontecou made a motion to pay the certification fee of \$164.75. Second by Sandy Washburn. Motion carried.
 - c. Pine Plains FFA Fall Fest Contribution. Tim Bontecou made a motion to contribute \$250.00 to the annual PP FFA FallFest event. Second by Dave Koehler. Motion carried.

- d. North Country Stormwater Conference, October 20, 2022 - \$100 regis/person, plus travel. Motion made by Tim Bontecou to authorize sending and approve registration(s) and travel expenses for any staff members that are interested in attending this training opportunity. Second by Sandy Washburn. Motion carried.
- e. Pollution Prevention Program: Spill Kits Purchase – Sandy Washburn made a motion to approve the purchase and distribution of spill kits to partnering communities in the amount of \$11,053.34. Second by Tim Bontecou. Motion carried.
- f. HVCF Grant: Mike Lawrence made a motion to reimburse the Stony Kill Foundation for grazing improvements/ water line in the amount of \$683.43. Second by Sandy Washburn. Motion carried.
- g. 2023 Part B Funding Proposal: Motion made by Mike Lawrence to submit the 2023 Part B proposal in the amount of \$6,000 to be allocated towards erosion control/hydroseeding supplies. Second by Tim Bontecou. Motion carried.
- h. Grant Application Resolution: Sandy Washburn made a motion to apply for funding assistance through the Implementation of AEM Plans on NY Grown & Certified Farms. Second by Dave Koehler. Motion carried.
- i. Truck Replacement: A motion was made by Sandy Washburn to authorize the Executive Director to investigate the replacement of the district pickup utilizing existing available bids and bring back a final price for approval by the District Board. Mike Lawrence seconded. Motion carried.
- j. Personnel A motion was made by Tim Bontecou to hire Meghan Lane, as Secretary to the Board/Office Manager, at the starting salary of \$40,000 annually plus benefits. Second by Mike Lawrence. Motion carried.

10. Next Meeting Date: October 26, 2022 at 7:00pm.

11. Adjournment: Mike Lawrence made the motion to adjourn the meeting at 8:43pm. Dave Koehler seconded. Motion Carried.