

**District Board of Directors
Meeting Minutes
October 15, 2025**

1. Call to order: Vice Chair Sandy Washburn called the meeting to order at 7:07 pm.
2. Roll Call: Present: Dave Coon: Chair; Sandy Washburn: Vice Chair; Tim Bontecou: Treasurer; David Koehler; Michael Lawrence; Andrew House; Deirdre Houston
Others Present: Brian Scoralick, Executive Director; Denise Bermudez, Secretary to Board
3. Public Comments: None
4. Approval of the previous month's meeting minutes: Michael Lawrence made the motion to accept the September 17, 2025, minutes as presented. David Koehler seconded. Motion Carried.
5. Treasurer's Report: A motion was made by Dave Coon to approve the Treasurer's Report as presented. Second Michael Lawrence, Motion Carried.
6. Bills: A motion was made by David Koehler to pay the District Bills as presented. Second, Tim Bontecou. Motion Carried.
7. Correspondence: Travis Ferry was hired as the new region 6 coordinator replacing Ben Luskin.
8. Reports: Executive Director's Report: Brain Scoralick briefly discussed the NENACD meeting he attended, He spoke about Con skills and the 2 DCSWCD staff members that attended for training.
9. New Business:
 - Part C:
 1. A motion was made by Deirdre Houston to approve the purchase of buffer plants not to exceed \$6,500.00. Second Tim Bontecou, Motion carried
 2. A motion was made by David Koehler to approve the payment of \$40,950.00 to Helene Marsh for Riparian Buffer fencing. Second Tim Bontecou, Motion carried.
 3. A motion was made by Deirdre Houston to approve the payment of \$8,000.00 to Coon Brothers Dairy for 100 Acres of cover crops. Second Andrew House, Motion carried.
 - A motion was made by David Koehler to approve the payment of \$200.00 for the Annual Watershed Conference for 2 employees. Second Tim Bontecou, motion carried.
 - A motion was made by Dave Coon to approve the AEM 5-year strategic plan. Second Tim Bontecou, motion carried.

Board of Directors

David Coon, Chairperson
David Koehler

Sandy Washburn, Vice-Chairperson
Michael Lawrence
Deirdre Houston

Tim Bontecou, Treasurer
Andrew House

- A motion was made by Michael Lawrence for the approval of the 2026 Annual plan of work. Second Deirdre Houston, Motion carried.
- A motion was made by David Koehler for the approval of the three updated District policies presented – Code of ethics, Procurement, and FOIL. Second Andrew House, Motion carried.
- A motion was made by Dave Coon to acknowledge that Sandy Washburn will be resigning from her board position with the Dutchess County Soil & Water District. Her last meeting will be on November 19, 2025. Second Michael Lawrence. Motion carried.
- Sandy Washburn has submitted her resignation letter to the board indicating her last day serving on the board will be November 19th 2025.

10. Next Meeting Date: November 19, 2025 at 7:30pm

11. Michael Lawrence made a motion to adjourn the meeting. Tim Bontecou seconded. Meeting adjourned at 7:48 pm.

Board of Directors

David Coon, Chairperson
David Koehler

Sandy Washburn, Vice-Chairperson
Michael Lawrence Deirdre Houston

Tim Bontecou, Treasurer
Andrew House