

**District Board of Directors
Meeting Minutes
November 19, 2025**

1. Call to order: Chair David Coon called the meeting to order at 7:40 pm.
2. Roll Call: Present: Dave Coon: Chair; Sandy Washburn (Via Zoom): Vice Chair; David Koehler; Michael Lawrence (Via Zoom)
Others Present: Brian Scoralick, Executive Director; Denise Bermudez, Secretary to Board; Travis Ferry
3. Public Comments: None
4. Approval of the previous month's meeting minutes: Davis Koehler made the motion to accept the October 15, 2025, minutes as presented. Sandy Washburn seconded. Motion Carried.
5. Treasurer's Report: A motion was made by Dave Koehler to approve the Treasurer's Report as presented. Second Sandy Washburn, Motion Carried.
6. Bills: A motion was made by Sandy Washburn to pay the District Bills as presented. Second, Michael Lawrence. Motion Carried.
7. Correspondence: None
8. Reports: Executive Director's Report: Brain Scoralick briefly discussed how he's recently taught 3 Erosion & Sediment Control Trainings within the last three weeks.
9. New Business:
 - Part C:
 1. A motion was made by David Koehler to approve cover crop payments for 2nd year agreements for: Farmscape Land Management - \$6,000.00, McEnroe Organics - \$8,000.00 & Josef Meiller Slaughterhouse Inc. - \$8,000.00. Second, Sandy Washburn. Motion Carried.
 2. A motion was made by Sandy Washburn to approve cover crop payments for 1st year agreements for: Dirty Dod Farm, LLC - \$4,400.00, Dykeman Farm Pick your Own, LLC - \$4,000.00, Hudson Valley Cold Pressed Oils - \$8,000.00, & George Hoffman - \$4,400.00. Second, Michael Lawrence, Motion Carried.
 - A motion was made by Michael Lawrence to adopt the Technology Breach Notification Policy. Second, David Koehler. Motion Carried.

Board of Directors

David Coon, Chairperson
David Koehler

Sandy Washburn, Vice-Chairperson
Michael Lawrence
Deirdre Houston

Tim Bontecou, Treasurer
Andrew House

- A motion was made by Sandy Washburn to authorize payment of funds up to \$2,250.00 for the MS4 – Stormwater Management Officer Training contract. Second, Michael Lawrence. Motion Carried.
- A motion was made by David Koehler to not exceed \$46,000 for a new District Vehicle. Second, Sandy Washburn. Motion Carried.
- A motion was made by Sandy Washburn to enter a new contract year for the Districts 2026 health insurance. Second, David Koehler. Motion Carried.
- A motion was made by Sandy Washburn to approve NYSLRS Annual payment of \$45,527.00. Second, Michael Lawrence. Motion Carried.
- A motion was made by David Koehler to approve the FSA Annual 2026 fee of \$500.00. Second, Michael Lawrence. Motion Carried.

10. Next Meeting Date: December 17, 2025 at 7:00pm

11. David Koehler made a motion to adjourn the meeting. Sandy Washburn seconded. Meeting adjourned at 8:10 pm.

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David Koehler

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Michael Lawrence Deirdre Houston

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