

District Board of Directors Meeting Minutes March 24, 2020

Present: David Coon, Chair; Sandy Washburn, Vice-Chair; Tim Bontecou, Treasurer; David Koehler, Director; Gregg Pulver; Director; Michael Lawrence, Director; Don Sagliano, Director

Others Present: Brian Scoralick, Amy M Cross, Oscar Velez-Juarbe

1. Call to order- Chairman Coon called meeting to order at 9:33 am
2. Public Comments- None.
3. Approval of previous month's meeting minutes- A Motion was made by Gregg Pulver to approve the meeting minutes of February 20, 2020. Seconded by Tim Bontecou. Motion Carried.
4. Treasurer's Report- A motion was made by Gregg Pulver to approve the Treasurer's Report as presented. Seconded by Sandy Washburn. Motion Carried.
5. Bills- A motion was made by Gregg Pulver to pay the District Bills as presented. Sandy Washburn seconded. Motion Carried.
6. Correspondence- None
7. Reports
 - a. **Executive Director Report** - Brian Scoralick reported that all current staff attended the NYS Water Quality Symposium the second week of March. Districts across the state are watching and responding to the NYS Legislature about a bill that will include Class C streams in DEC permitting process. This inclusion would significantly increase DEC workload and inhibit work Districts can do and slow down the process of doing water quality work greatly. Staff has attended several trainings and local workshops, including sessions on the Wappingers 9 Element Watershed Plan, as the contract is expiring this year. New programming opportunities in the watershed may arise from the contract. The Agronomist position is now closed and Brian is reaching out to applicants as to when the interviews will be held. The Temporary Part-Time Clerk Position is still open. The Assistant Commissioner for Public Works, Dave Whalen in regards to the Lake Walton preserve project and water quality projects that could benefit from Part C funding. Our Performance Measures report was reviewed and we received the maximum benefit of \$113,879.02.
8. District Business
 - Old Business- None.
 - New Business-
 - CONTINUITY PLAN- Sandy Washburn made the motion to approve the

continuity plan for the current restrictions on staffing due to the COVID-19 crisis. Staff will work from home as appropriate and only one staff will be in the office at a time. The plan will remain fluid and Board members will be updated as circumstances change. David Koehler seconded. Motion Carried.

HRA INCREASE FOR E. SOMMERVILLE- Tim Bontecou made the motion to pay an additional \$250.00 to Erin Sommerville's HRA account as she is now participating in a family health plan. Mike Lawrence seconded. Motion Carried

BOOKKEEPER CONTRACT FOR 2020- Don Sagliano made the motion to approve Lisa Ruvo as the Bookkeeper for 2020 with a contract not to exceed \$4000.00 at \$35.00 per hour. Sandy Washburn seconded. Motion Carried

Don Sagliano left the meeting at 9:58am.

6 MONTH REVIEW- S. JENKINS- Tim Bontecou made the motion to approve Shannon Jenkins as a permanent position and increase her salary by 3%. Michael Lawrence seconded. Motion Carried

2020 AGRICULTURE COST SHARE PROGRAM USING PART C FUNDING- Tim Bontecou made the motion to reauthorize the Agriculture Cost-Share Program (Nutrient Management; Exclusion Fencing and Pasture Improvement) using Part C funding again for 2020. David Koehler seconded. Motion Carried

6. Next Meeting Date: April 15th, 2019 at 7:00 pm

7. Adjournment: 10:07am

The motion was made by Gregg Pulver to adjourn the meeting. Sandy Washburn seconded. Motion carried.