

District Board of Directors Meeting Minutes April 15, 2020

Present: David Coon, Chair; Sandy Washburn, Vice-Chair; David Koehler, Director; Gregg Pulver; Director; Michael Lawrence, Director; Don Sagliano, Director

Others Present: Brian Scoralick, Amy M Cross

1. Call to order- Chairman Coon called meeting to order at 7:03 pm
2. Public Comments- None.
3. Approval of previous month's meeting minutes- A Motion was made by Gregg Pulver to approve the meeting minutes of March 24, 2020. Seconded by Michael Lawrence. Motion Carried.
4. Treasurer's Report- A motion was made by Michael Lawrence to approve the Treasurer's Report as presented. Seconded by Gregg Pulver. Motion Carried.
5. Bills- A motion was made by Sandy Washburn to pay the District Bills as presented. Don Sagliano seconded. Motion Carried.
6. Correspondence- NYACD Executive Director, Blanche Hurlbutt
7. Reports
 - a. **Executive Director Report** – Brian Scoralick reported all staff are teleworking at this time. One staff per day covers the office as much as possible with field work conducted without contact with the producers. The staff is working on education and outreach materials and taking online trainings. The Ag NonPoint Source grant round 26 was signed and the District is waiting for execution on that. Participants in the Hudson Valley Carbon Farming project are meeting regularly and expect the contract to start effective May 1, 2020 with a focus on education and outreach. The seedling sale has over 220 orders and the tent and most of the tree stock has already arrived. The first quarter county report has been submitted for reimbursement of expenses. The District sold the Chevy Equinox through Auctions International for \$3200.
8. District Business
 - New Business-**
RIPARIAN BUFFER TRAINING WITH UPPER SUSQUEHANNA COALITION- David Koehler made the motion to approve expenses for training, travel and two overnight for Shannon Jenkins for the training June 16th-18th. Gregg Pulver Seconded. Motion Carried

2019 ANNUAL AUDIT REPORT- Gregg Pulver made the motion to accept the audit report as presented by EFPR Group. Michael Lawrence Seconded. Motion Carried.

WEBHOST ANNUAL RENEWAL- David Koehler made the motion to pay \$120.00 annual fee to Khimaria to renew webhosting for the District Webpage. Sandy Washburn seconded. Motion Carried.

SOIL SAMPLE EQUIPMENT- Gregg Pulver made the motion approve a not to exceed amount of \$1500 to purchase soil sampling equipment for use and reimbursement from the Hudson Valley Carbon project and to replace a soil sampling auger with Part C funds. Don Sagliano seconded. Motion Carried.

AG PROJECTS 2020- Sandy Washburn made the motion to approve the cost share amount of \$8,940 for Odak Farm for Waterway Exclusion Fencing and \$3864.80 for Meadowland Farm to implement a rotational grazing program under the Part C funded District Agriculture Best Management Practice Cost Share Program. Gregg Pulver. Motion Carried.

HYDROSEEDING PREFERRED VENDORS- Gregg Pulver made the motion to authorize the District to use whatever vendors provide the best prices for materials needed to complete hydroseeding projects in 2020. Michael Lawrence seconded. Motion Carried.

MEADOWVIEW NURSERY BILL- David Koehler made the motion to approve paying Meadowview Nursery the second payment of \$8,928.56 for the final bill for 2020 seedlings. Michael Lawrence seconded. Motion Carried.

6. Next Meeting Date: May 20th at 7:30 PM

7. Adjournment: 7:51 pm

The motion was made by Sandy Washburn to adjourn the meeting. Michael Lawrence seconded. Motion carried.

David Coon- Chair
Sandy Washburn- Vice Chair
Tim Bontecou- Treasurer

Committee List

Co-op of the Year
Michael Lawrence- Chair
David Koehler

Finances

Gregg Pulver- Chair
Sandy Washburn
Don Sagliano

Long Range and Annual Plan of Operation (APO) Strategic Plan

Gregg Pulver- Chair
Michael Lawrence
David Koehler

Personnel

Tim Bontecou- Chair
Michael Lawrence
Sandy Washburn

Policy

David Koehler- Chair
Sandy Washburn
Don Sagliano