

**District Board of Directors
Meeting Minutes
May 17, 2023, at 7:30pm**

1. Call to order: Chair David Coon called the meeting to order at 7:37pm.
2. Roll Call: Present: David Coon, Chair; Sandy Washburn, Vice-Chair; Tim Bontecou, Treasurer; David Koehler; Don Sagliano.
Others Present: Brian Scoralick, Executive Director; Meghan Lane, Secretary.
3. Public Comments: None
4. Approval of previous month's meeting minutes: Tim Bontecou made the motion to accept the April 13, 2023, minutes as presented. Don Sagliano seconded. Motion Carried.
5. Treasurer's Report: A motion was made by David Koehler to approve the Treasurer's Report as presented. Seconded by Don Sagliano. Motion Carried.
6. Bills: A motion was made by Tim Bontecou to pay the District Bills. Sandy Washburn seconded. Motion Carried.
7. Correspondence: NYACD – Annual Meeting Dates and Envirothon.
8. Reports: Executive Director's Report: Recap of the Seedling Sale. Recap of Ag. Breakfast. Staff attended three outreach events since last month, with positive responses from the community. Recap MS4 Meet and Greet. Discuss completion of the State Committee Strategic Plan Survey. Discussion regarding staff increase, including a part-time, in-house bookkeeper. Recap interns joining for the Summer. Reminder the SWCC Regional Managers Meeting will be held at the Farm and Home Center on June 15, 2023. Reviewed updates from USDA NRCS. Northeast NACD fall meeting date.
9. New Business:
 - a. Cover Crop Mini Grant Allocation Limit: A motion was made by David Koehler to tentatively limit the grant allocation to \$2,500.00, with the option to revisit, and to implement a waiting list if necessary. Tim Bontecou seconded. Motion Carried.
 - b. Laptop Purchase - NTE \$875.00: A motion was made by Tim Bontecou to approve the payment not to exceed \$875.00 to purchase new laptop for the District Office. Don Sagliano seconded. Motion Carried.
 - c. Authorization to excise old computer hardware: A motion was made by Tim Bontecou authorizing to excise old computer hardware. Seconded by Sandy Washburn. Motion Carried.

Board of Directors

David Coon, Chairperson Sandy Washburn, Vice-Chairperson Tim Bontecou, Treasurer
Gregg Pulver David Koehler Michael Lawrence Don Sagliano

10. Next Meeting Date: June 21, 2023, at 7:30pm

11. Adjournment: Tim Bontecou made the motion to adjourn the meeting at 8:16pm. David Koehler. Motion Carried.

Board of Directors

David Coon, Chairperson
Gregg Pulver

Sandy Washburn, Vice-Chairperson
David Koehler
Michael Lawrence

Tim Bontecou, Treasurer
Don Sagliano