

District Board of Directors  
Meeting Minutes  
March 16, 2022

Present: Sandy Washburn, Vice-Chair; Tim Bontecou, Treasurer; Gregg Pulver, Director; Michael Lawrence, Director; David Koehler, Director, via Zoom; Don Sagliano, Director, via Zoom

Others Present: Brian Scoralick, Cassandra Miller

1. Call to order: Vice-Chair Sandy Washburn called meeting to order at 7:15pm
2. Public Comments: None
3. Approval of previous month's meeting minutes: Tim Bontecou made the motion to accept the February 16, 2022 minutes as presented. Michael Lawrence seconded. Motion Carried.
4. Treasurer's Report: A motion was made by Michael Lawrence to approve the Treasurer's Report as presented. Don Sagliano seconded. Motion Carried.
5. Bills: A motion was made by Gregg Pulver to pay the District Bills. Tim Bontecou seconded. Motion Carried.
6. Reports: Executive Director's Report: Brian Scoralick reported on an increase in Part C funding. He also discussed the completion of the District Newsletter and the sales from the annual Seedling Sale. Brian mentioned that the numbers for the Soil Group Worksheets were lower this year, but there were many that kept the Technicians busy with unique parcels and changes. He reported on trainings over the past month with multiple Highway Departments. Lastly, Brian discussed the Water Quality Symposium taking place virtual this week and next, and how the staff has been participating in various webinars.
7. New Business:

- a. Soil and Water Conservation Society Annual Dues: Tim Bontecou made the motion to approve the payment of the annual dues, in the amount of \$230.00. Michael Lawrence seconded. Motion Carried.
  - b. EFPR 2021 Audit Engagement: Tim Bontecou made the motion to approve the payment for the Audit fee, in the amount of \$6,200.00. Gregg Pulver seconded. Motion Carried.
  - c. Engineering Assistance Policy: Tim Bontecou made the motion to approve the implementation of the new Engineering Assistance for Ag Projects Policy in the District. Michael Lawrence seconded. Motion Carried.
  - d. Willowbrook Farm Engineering Proposal: Gregg Pulver made the motion to approve the engineering proposal for Willowbrook Farm, in the amount of \$27,375.00. Tim Bontecou seconded. Motion Carried.
  - e. Covid Leave Policy: Gregg Pulver made the motion to approve a Covid Leave Policy for the District, to follow the State Policy. Michael Lawrence seconded. Motion Carried.
8. Next Meeting Date: To follow the Ag Breakfast at the Dutchess County Fairgrounds on April 22, 2022.
  9. Adjournment: Tim Bontecou made the motion to adjourn the meeting at 7:47pm. Michael Lawrence seconded. Motion Carried.