

**District Board of Directors
Meeting Minutes
June 26, 2023, at 12:00pm**

1. Call to order: Chair David Coon called the meeting to order at 12:10pm.
2. Roll Call: Present: David Coon, Chair; Sandy Washburn, Vice-Chair; Gregg Pulver; David Koehler; Michael Lawrence; Don Sagliano.
Others Present: Brian Scoralick, Executive Director; Erin Sommerville, MS4 Coordinator; Lauren Drum, AEM Program Technician; Amy Titcomb, District Technician; Meghan Lane, Secretary; Derek Hobson, Intern; Katelyn Raynaud, Intern.
3. Public Comments: None
4. Approval of previous month's meeting minutes: David Koehler made the motion to accept the May 17, 2023, minutes as presented. Gregg Pulver seconded. Motion Carried.
5. Treasurer's Report: A motion was made by Gregg Pulver to approve the Treasurer's Report as presented. Seconded by Michael Lawrence. Motion Carried.
6. Bills: A motion was made by Sandy Washburn to pay the District Bills. Michael Lawrence seconded. Motion Carried.
7. Correspondence: None
8. Reports: Executive Director's Report: Introduce Summer interns. Recap projects they have been assisting with; dry hydrants, culvert inventory. Discussed staff wrapping up soil group worksheets and beginning Ag. District 8-year review. Discussed current grant applications, Agricultural Nonpoint Source Abatement and Control Program and Non-Agricultural Nonpoint Source Planning and MS4 Mapping. Recap SWCC Regional Meeting, CLCPA, Climate Resiliency funding act, State Committee Strategic Plan, AEM base Round 18. Discussed Director participation in future meetings.
9. New Business:
 - a. 2022 Audit Review: A motion was made by Don Sagliano to accept the draft audit review as prepared by EFPR for the 2022 Audit Review. David Koehler seconded. Motion Carried.
 - b. Resolution to authorize AgNPS Grant Application for Willowbrook Farm: A motion was made by Gregg Pulver to pass a Resolution to authorize a Round 29 Agricultural Nonpoint Source Abatement and Control Program Grant Application be submitted for Willow Brook Farms. Michael Lawrence Seconded. Motion Carried.

Board of Directors

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| David Coon, Chairperson | Sandy Washburn, Vice-Chairperson | Tim Bontecou, Treasurer |
| Gregg Pulver | David Koehler | Michael Lawrence |
| | | Don Sagliano |

- c. 2023 Health Insurance Buy-Out Program: Gregg Pulver made a motion to accept the 2023 Health Insurance Buy-Out Program. Michael Lawrence seconded. Motion Carried.
- d. New Storage cabinet(s) - \$394.11: A motion was made by David Koehler to purchase new storage cabinets for the office. Seconded by Sandy Washburn. Motion Carried.
- e. Resolution to authorize NYSDEC Non-Agricultural Nonpoint Source Planning and MS4 Mapping Grant Application: A motion was made by Sandy Washburn to pass a Resolution to authorize the Application.
- f. Ag Project (Part C) – Kirby Hill Farm Exclusion Fence Mini Grant – 13,437.50: A motion was made by Gregg Pulver to approve. Michael Lawrence seconded. Motion Carried.

10. Next Meeting Date: July 19, 2023, at 7:30pm

11. Adjournment: Sandy Washburn made the motion to adjourn the meeting at 12:25pm. Gregg Pulver seconded. Motion Carried.

Board of Directors

David Coon, Chairperson
Gregg Pulver

Sandy Washburn, Vice-Chairperson
David Koehler

Michael Lawrence

Tim Bontecou, Treasurer
Don Sagliano