

District Board of Directors
Meeting Minutes
June 15, 2022

Present: David Coon, Chair; Sandy Washburn, Vice-Chair; Tim Bontecou, Treasurer; Gregg Pulver, Director; Don Sagliano, Director

Others Present: Brian Scoralick, Cassandra Miller

1. Call to order: Chair David Coon called meeting to order at 7:32pm
2. Public Comments: None
3. Approval of previous month's meeting minutes: Don Sagliano made the motion to accept the May 18, 2022 minutes as presented. Tim Bontecou seconded. Motion Carried.
4. Treasurer's Report: A motion was made by Gregg Pulver to approve the Treasurer's Report as presented. Seconded by Don Sagliano. Motion Carried.
5. Bills: A motion was made by Tim Bontecou to pay the District Bills. Sandy Washburn seconded. Motion Carried.
6. Correspondence: The office received correspondence from Blanche Hurlbutt with the NYACD.
7. Reports: Executive Director's Report: Brian Scoralick reported on the ongoing audit. He also mentioned the Ag District Inclusion meeting that took place. Brian then discussed the various projects the staff are currently working on; pasture seeding and fencing, and numerous buffer planting projects.
8. New Business:

- a. QuickBooks: Tim Bontecou made the motion to purchase QuickBooks Desktop Pro 2022 for an amount NTE \$250.00. Sandy Washburn seconded. Motion Carried.
- b. AgEngineering Cost Share – Walbridge Farm Amendment: Don Sagliano made the motion to amend the original engineering proposal approved in the April 2022 minutes. The amendment resolution should include that the District will contribute up to 75% of the approved proposal (NTE \$20,625.00) or 75% of the final engineering design cost, whichever is lesser. Tim Bontecou seconded. Motion Carried.
- c. Personnel: A motion was made by Tim Bontecou to accept the voluntary resignation of Secretary to the Board, Cassandra Miller, effective June 24, 2022, as she is relocating out of state. Sandy Washburn seconded. Motion Carried.

9. Next Meeting Date: July 20, 2022 at 7:30pm, in person.

10. Adjournment: Don Sagliano made the motion to adjourn the meeting at 8pm. Gregg Pulver seconded. Motion Carried.