

**District Board of Directors
Meeting Minutes
July 16, 2025**

1. Call to order: Chair Dave Coon called the meeting to order at 7:02 pm.
2. Roll Call: Present: Dave Coon: Chair; Tim Bontecou: Treasurer; Sandy Washburn, Vice Chair; David Koehler; Deirdre Houston
Others Present: Brian Scoralick, Executive Director; Denise Bermudez, Secretary to Board
3. Public Comments: None
4. Approval of the previous month's meeting minutes: Tim Bontecou made the motion to accept the June 18, 2025, minutes as presented. Deirdre Houston seconded. Motion Carried.
5. Treasurer's Report: A motion was made by David Koehler to approve the Treasurer's Report as presented. Second, Sandy Washburn. Motion Carried.
6. Bills: A motion was made by Tim Bontecou to pay the District Bills as presented. Second, Deirdre Houston. Motion Carried.
7. Correspondence: None
8. Reports: Executive Director's Report: Brain Scoralick briefly discussed AEM Round 19, Chaseholm Farm was nominated for the 2025 Agriculture award and the success of the interview process for the Erosion and Sediment control specialist position.
9. New Business:
 - a. Part C Projects
 1. A motion was made by Tim Bontecou to approve \$1,813.59 as proposed by Oakwood School for Conservation in the classroom. Second Sandy Washburn. Motion carried.
 2. A motion was made by Tim Bontecou to approve \$29,600.00 for 5,700 feet of fencing and 48 acers of seeding on pasture at Bos-Haven Farm/TMD Cattle. Second Deirdre Houston. Motion carried.
 - b. Fair Budget –
 1. A motion was made by Sandy Wasburn to approve a budget of \$1,500.00 for giveaways and supplies for the Dutchess County Fair event. Second Tim Bontecou. Motion carried.
 - c. Staff Apparel – A motion was made by Tim Bontecou to adjust the staff apparel budget from \$384.00 to \$450.00. Second Deirdre Houston. Motion carried.

Board of Directors

David Coon, Chairperson
David Koehler

Sandy Washburn, Vice-Chairperson
Michael Lawrence
Deirdre Houston

Tim Bontecou, Treasurer
Andrew House

- d. A motion was made by Tim Bontecou to approve \$6,600.00 Annually for the outreach project. Second Sandy Washburn. Motion carried.
- e. Staffing proposal – A motion was made by Tim Bontecou to approve the proposal to hire two employees for the erosion and sediment control specialist position. Second Deirdre Houston. Motion carried.
- f. August Meeting – During fair week, date change? Board decided to keep meeting as scheduled, no date change.

10. Next Meeting Date: August 20, 2025 at 7:00pm

11. David Koehler made a motion to adjourn the meeting. Sandy Washburn seconded. Meeting adjourned at 7:40 pm.

Board of Directors

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David Koehler

Sandy Washburn, Vice-Chairperson
Michael Lawrence Deirdre Houston

Tim Bontecou, Treasurer
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