

District Board of Directors
Meeting Minutes
July 20, 2022

1. Call to order: Chair David Coon called meeting to order at 7:32 pm
2. Roll Call: Present: David Coon, Chair; Sandy Washburn, Vice-Chair; Tim Bontecou, Treasurer; Dave Koehler, Michael Lawrence
Others Present: Brian Scoralick
3. Public Comments: None
4. Approval of previous month's meeting minutes: Dave Koehler made the motion to accept the June 15, 2022 minutes as presented. Tim Bontecou seconded. Motion Carried.
5. Treasurer's Report: A motion was made by Mike Lawrence to approve the Treasurer's Report as presented. Seconded by Dave Koehler. Motion Carried.
6. Bills: A motion was made by Tim Bontecou to pay the District Bills. Mike Lawrence seconded. Motion Carried.
7. Correspondence: The office received correspondence from Blanche Hurlbutt with the NYACD update.
8. Reports: Executive Director's Report: Brian Scoralick reported on the ongoing activities of the office: hydroseeding, municipal stormwater training, buffer plantings, HVCF outreach project planning. He also invited directors to attend the Empire Farm Days coming up on August 2,3,and 4 in central NY.
9. New Business:
 - a. DCAS/Ag Breakfast 2022: A motion was made by Tim Bontecou to contribute \$589.37 towards the expenses for the 2022 Ag Breakfast payable to the DCAS. Second by Sandy Washburn. Motion carried.
 - b. Hudson Valley Carbon Farming Grant / Ulster Co SWCD Reimbursement: A motion was made by Dave Koehler to approve payment in the amount of \$9717.80 to the Ulster Co SWCD for reimbursement of reported grant activities. Second by Mike Lawrence. Motion carried.
 - c. 2021 Audit Discussion: The Board reviewed the draft financial statements and reports received from the auditor. The Board concurred with the findings and appreciated the thoroughness of the

auditor. A motion was made by Tim Bontecou to authorize Brian Scoralick, Executive Director, to respond to the audit with the Management Representation Letter to finalize the audit process and obtain the Final Report from the auditing firm. Seconded by Mike Lawrence. Motion carried.

- d. Hydroseeder Replacement Parts: Motion was made by Sandy Washburn to approve the purchase of hose and fittings from MES, Inc in the amount of \$212.85. Motion seconded by Tim Bontecou. Motion carried.

10. Next Meeting Date: August 17, 2022 at 7:30pm, in person.

11. Adjournment: Tim Bontecou made the motion to adjourn the meeting at 8:15pm. Sandy Washburn seconded. Motion Carried.