

**District Board of Directors  
Meeting Minutes  
January 21, 2026**

1. Call to order: Chair David Coon called the meeting to order at 7:11 pm.
2. Roll Call: Present: Dave Coon: Chair; David Koehler (Via Zoom); Michael Lawrence; Andrew House  
Others Present: Brian Scoralick, Executive Director; Denise Bermudez, Secretary to Board
3. Public Comments: None
4. Approval of the previous month's meeting minutes: Davis Koehler made the motion to accept the December 17, 2025, minutes as presented. Michael Lawrence seconded. Motion Carried.
5. Treasurer's Report: A motion was made by Michael Lawrence to approve the Treasurer's Report as presented. Second David Koehler, Motion Carried.
6. Bills: A motion was made by Michael Lawrence to pay the District Bills as presented. Second, Andrew House. Motion Carried.
7. Correspondence: None
8. Reports: Executive Director's Report: None
9. New Business:
  - a) Board Reorganization: A motion was made by David Koehler to table the board reorganization until we have a full board. Second, Andrew House. Motion Carried.
  - b) Official Bank Reauthorization: A motion was made by Michael Lawrence to continue with Bank of Millbrook as the official bank. Second, Andrew House. Motion carried.
  - c) Official Newspaper reauthorization: A motion was made by Michael Lawrence to re-authorize The Northern and Southern Dutchess News as official newspaper for the district. Second, Andrew House. Motion carried.
  - d) Policy Re-affirmation: A motion was made my Michael Lawrence to re-affirm the Financial, Investment, Personnel, Director attendance, FOIL, Sexual Harassment, Procurement, Code of ethics and Technology Breach Notification Policies. Second Andrew House. Motion carried.
  - e) Accounting Principles and Procedures course – A motion was made by Michael Lawrence to pay \$85.00 for Denise Bermudez to attend the 2-day online accounting principles and procedures course. Second, Andrew House. Motion carried.

**Board of Directors**

David Coon, Chairperson  
David Koehler

Vice-Chairperson  
Michael Lawrence

Tim Bontecou, Treasurer  
Andrew House

- f) 2026 Water Quality Symposium Training March 10-13: A motion was made by David Koehler to send all 4 District staff to the annual 4 -day training, for \$600 each. Includes registration/lodging, plus travel and meal expenses. Second, Andrew House. Motion carried.
- g) Global Partners: A motion was made by Michael Lawrence to pay \$820.68 for gasoline delivery. Second, Andrew House. Motion carried.
- h) NACD Membership Renewal: A motion was made by Michael Lawrence to pay \$775 for the annual National Association of Conservation Districts membership. Second, David Koehler. Motion carried.

10. Next Meeting Date: February 18, 2026, at 7:00pm

11. David Koehler made a motion to adjourn the meeting. Michael Lawrence seconded. Meeting adjourned at 7:36 pm.,

Board of Directors

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David Koehler

Vice-Chairperson  
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Andrew House