

**District Board of Directors
Meeting Minutes
December 21, 2022**

1. Call to order: Chair David Coon called the meeting to order at 7:12 pm
2. Roll Call: Present: David Coon, Chair; Sandy Washburn, Vice-Chair; Gregg Pulver; Don Sagliano
Others Present: Brian Scoralick, Executive Director; Meghan Lane, Secretary
3. Public Comments: None
4. Approval of previous month's meeting minutes: Sandy Washburn made the motion to accept the November 16, 2022 minutes as presented. Gregg Pulver seconded. Motion Carried.
5. Treasurer's Report: A motion was made by Gregg Pulver to approve the Treasurer's Report as presented. Seconded by Don Sagliano. Motion Carried.
6. Bills: A motion was made by Gregg Pulver to pay the District Bills. Sandy Washburn seconded. Motion Carried.
7. Correspondence: NYACD Letters. Resolution No. 2022224 Reappointments to the Dutchess County Soil and Water Conservation District.
8. Reports: Executive Director's Report:
9. New Business:
 - a. AFPB Contract: A motion was made by Gregg Pulver to approve payment in the amount of \$1,263.36 for the AFPB Contract. Don Sagliano seconded. Motion carried.
 - b. HVCF Contract:
 - Ulster Co SWCD: A motion was made by Gregg Pulver to approve payment in the amount of \$1,483.25 for the HVCF Contract. Don Sagliano seconded. Motion carried.
 - Columbia Co SWCD: A motion was made by Gregg Pulver to approve payment in the

Board of Directors

David Coon, Chairperson Sandy Washburn, Vice-Chairperson Tim Bontecou, Treasurer
Gregg Pulver David Koehler Michael Lawrence Don Sagliano

amount of \$9,861.00 for the Columbia Co SWCD. Don Sagliano seconded. Motion carried.

- c. MES: Hydroseeder Parts: A motion was made by Gregg Pulver to approve payment in the amount of \$55.95 for repairs to the Hydroseeder. Don Sagliano seconded. Motion carried.
- d. 2022 Part B Project Revision: A motion was made by Gregg Pulver to approve the 2022 Part B Project Revision. Seconded by Don Sagliano. Motion carried.
- e. FY 2022 Audit Engagement Letter: A motion was made by Gregg Pulver to authorize EFPR Group to perform audit of FY 2022 in the amount of \$6300.00. Seconded by Don Sagliano. Motion carried.
- f. NYS Deferred Comp Plan – Roth Option Authorization: A motion was made by Gregg Pulver to offer the NYS Deferred Comp Plan – Roth Option for employees to make contributions to their accounts. Seconded by Don Sagliano. Motion carried.
- g. Salary Adjustments 2023: A motion was made by Gregg Pulver to approve the DCSWCD staff salary adjustments. Seconded by Sandy Washburn. Motion carried.
- h. Budget 2023: A motion was made by Don Sagliano to approve the Budget for 2023. Seconded by Gregg Pulver. Motion carried.
- i. 2023 Conservation in the Classroom – New Program: A motion was made by Gregg Pulver to approve the new program. Seconded by Sandy Washburn. Motion carried.

10. Next Meeting Date: January 18, 2023 at 7:00pm.

11. Adjournment: Gregg Pulver made the motion to adjourn the meeting at 8:21pm. Sandy Washburn seconded. Motion Carried.

Board of Directors

| | | |
|-------------------------|----------------------------------|-------------------------|
| David Coon, Chairperson | Sandy Washburn, Vice-Chairperson | Tim Bontecou, Treasurer |
| Gregg Pulver | David Koehler | Michael Lawrence |
| | | Don Sagliano |