

**District Board of Directors
Meeting Minutes
August 20, 2025**

1. Call to order: Chair Dave Coon called the meeting to order at 7:04 pm.
2. Roll Call: Present: Dave Coon: Chair; Tim Bontecou: Treasurer; David Koehler; Michael Lawrence
Others Present: Brian Scoralick, Executive Director: Denise Bermudez, Secretary to Board
3. Public Comments: None
4. Approval of the previous month's meeting minutes: Tim Bontecou made the motion to accept the July 16, 2025, minutes as presented. David Koehler seconded. Motion Carried.
5. Treasurer's Report: A motion was made by Michael Lawrence to approve the Treasurer's Report as presented. Second David Koehler, Motion Carried.
6. Bills: A motion was made by Tim Bontecou to pay the District Bills as presented. Second, Michael Lawrence. Motion Carried.
7. Correspondence: None
8. Reports: Executive Director's Report: Brain Scoralick briefly discussed The Dutchess County Fair display setup, MS4 Annual spill kit distribution was successful, Three Town Mapping Grant has been executed for the stormwater program.
9. New Business:
 - a. Part C Projects
 1. A motion was made by David Koehler to approve \$750.00 for seed mix and wildlife boxes for Casper Kill Game club habitat project. Second Tim Bontecou. Motion carried.
 - b. A motion was made by Tim Bontecou to approve funding for registration and hotel and travel fees for the NACD Northeast Conference in Syracuse on September 21-24. Second Mike Lawrence. Motion carried.
 - c. A motion was made by Tim Bontecou to approve funding for overnight and travel fees for DCSWCD Staff at the Conservation Skills workshop on October 6-9. Second David Koehler. Motion carried.
 - d. A motion was made by Tim Bontecou to approve registration and travel fees for the Administrative Conference on October 28-29 for DCSWCD administration. Second Michael Lawrence. Motion carried.

Board of Directors

David Coon, Chairperson
David Koehler

Sandy Washburn, Vice-Chairperson
Michael Lawrence
Deirdre Houston

Tim Bontecou, Treasurer
Andrew House

- e. A motion was made by Tim Bontecou to approve the revised personnel handbook. Second David Koehler. Motion carried.

10. Next Meeting Date: September 17, 2025 at 7:00pm

11. Tim Bontecou made a motion to adjourn the meeting. Michael Lawrence seconded. Meeting adjourned at 7:56 pm.

Board of Directors

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Michael Lawrence Deirdre Houston

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